Dear Families,

To help build positive communication between home and school, our Fairview Park reporting procedure includes:

- Acquaintance night, Term 1
- term overviews, class letters
- an interview, Term 1
- written reports, Term 2 and Term 4
- optional interview in Term 3.

We would like to invite you for an interview during **Week 9** this Term. Interviews are 10 minutes with additional time for students with a Negotiated Education Plan (NEP). To nominate a time slot and specific areas for discussion regarding your child’s progress, please complete and return the section below. Teacher/s will provide a return slip to notify you of an allocated time/s.

______________________________________________________________________________________________

Student’s Name ___________________________  Teacher: ___________________________

Name/s of Family member/s ________________________

Please list the specific curriculum areas you would like to discuss.

**Discussion time preferences**

(Please circle at least two convenient time slots below)

<table>
<thead>
<tr>
<th>Monday 23rd March</th>
<th>Tuesday 24th March</th>
<th>Wednesday 25th March</th>
<th>Thursday 26th March</th>
</tr>
</thead>
<tbody>
<tr>
<td>3:30 – 4:30</td>
<td>3:30 – 4:30</td>
<td>3:30 – 4:30</td>
<td>3:30 – 4:30</td>
</tr>
<tr>
<td>4:30 – 5:00</td>
<td>5:00 – 7:00</td>
<td>4:30 – 5:00</td>
<td>4:30 – 5:00</td>
</tr>
</tbody>
</table>

Names of brothers or sisters  Teacher (s)/ Area

________________________________________  __________________________

________________________________________  __________________________